



## KENYA EMBASSY LUANDA

### SUPPLIER TENDER/CONTRACT APPLICATION FORM

REF NO. 03/2025/2026

Financial Years: 2025/2026- 2026/2027

#### SECTION A: GENERAL INFORMATION

1. **Category Applied For** (tick as appropriate – refer to Invitation to Tender/Contract):

- 1 – Assets Tagging  
 2 – Electronic Assets valuation

2. **Name of Applicant/Company:** \_\_\_\_\_

3. **Postal Address:** \_\_\_\_\_

4. **Physical Address:** \_\_\_\_\_

5. **Telephone Number(s):** \_\_\_\_\_

6. **Email Address:** \_\_\_\_\_

7. **Website (if any):** \_\_\_\_\_

8. **Contact Person:** \_\_\_\_\_

9. **Designation:** \_\_\_\_\_

10. **Business Registration/Incorporation Number:** \_\_\_\_\_

11. **NIF Number:** \_\_\_\_\_

12. **Business Permit/Licence Number:** \_\_\_\_\_

#### SECTION B: LEGAL & STATUTORY DOCUMENTS

(Attach copies of the following documents – mark “√” if attached)

Document	Attached
Business Registration Certificate	
NIF Certificate	
Current Business Permit	
References	

#### SECTION C: BUSINESS PROFILE

1. **Year of Establishment:** \_\_\_\_\_

2. **Number of Employees:** \_\_\_\_\_

3. **Type of Business:**

(tick)

Sole Proprietorship

Partnership

- Limited Company
- Other (specify): \_\_\_\_\_

4. **Main Business Activity:** \_\_\_\_\_

**SECTION D: TENDER PRICE**

I propose to accomplish the task at a price of AOA ..... as the tender price.

**SECTION E: DECLARATION**

I/We declare that the information given in this application is true and correct to the best of my/our knowledge. I/We understand that false information may lead to disqualification or termination of prequalification status.

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature & Stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**FOR OFFICIAL USE ONLY (Kenya Embassy)**

Application Received On: \_\_\_\_\_

Application Reference No.: \_\_\_\_\_

Evaluation Outcome:  Awarded  Not Awarded

Remarks: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_